



## Peer Mentor Program Application (2017-2018)

Academic Center for Excellence (ACE)

APPLICATIONS DUE: Friday, February 10, 2017

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Class Year (Rising):    **SO**    **JR**    **SR**                      Cum. GPA: \_\_\_\_\_

Major: \_\_\_\_\_    Minor: \_\_\_\_\_

Are you:            **COMMUTER**            **CAMPUS RESIDENT**                      Residence Hall: \_\_\_\_\_

Email address: \_\_\_\_\_                                      Phone: \_\_\_\_\_

Do you have any past mentoring or leadership experience?            YES            NO

If yes, please list:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### ADDITIONAL MATERIALS

Please include a **cover letter, resume, and 2 letters of recommendation.**

Completed applications can be sent to [peer.mentors@sjcme.edu](mailto:peer.mentors@sjcme.edu) or delivered to:

**Academic Center for Excellence (ACE)**

*Alfond Hall*

*Rm. 324*

# Peer Mentor Program

## Job Description:

Peer Mentors serve as a co-facilitator to the first year experience seminar course for first-year students at Saint Joseph's College. Students enrolled as rising Sophomores, Juniors, or Seniors are eligible to apply for the Peer Mentor position. This position provides students the opportunity to mentor and guide first-year students, develop counseling and leadership skills, and serve as a resource for first-year students as they transition to their first year of college. Becoming a Peer Mentor also provides the mentors with transferrable leadership skills and continued professional development.

## Responsibilities

- Supervise each student in a prescribed protocol intended to improve academic performance
- Develop knowledge of college policies, staff & faculty, resources & services, and other important offices
- Develop knowledge on appropriate support, advising, and leadership practices
- Assist in the teaching of the assigned FYE course with faculty instructor and engage student course load
- Hold weekly office hours
- Attend regularly scheduled meetings with the ACE Staff/Peer Mentor Coordinator
- Meet one-on-one with at-risk students who may need additional guidance/support

## Requirements

- Rising Sophomore, Junior, and Senior students
- Cumulative 2.5 GPA or higher
- In good academic and community standing\*
- Strong communicators
- Leadership skills demonstrating a positive attitude with teamwork capabilities
- Positively represent SJC and model the core values of our mission statement
- Participate in FYE course/activities with faculty instructor
- Participate in all training sessions, including a **mandatory** week-long training program in July (dates TBD)
- Accessible to students after regular work hours
- Organized and strong time management abilities

\*Good academic and community standing refers to the student currently holding and maintaining the required 2.5 GPA requirement as well as abiding by SJC community policies and no previous conduct violations.\*