



**Transfer Articulation Agreement for Baccalaureate Degree**  
between  
**Central Maine Community College**  
and  
**Saint Joseph's College of Maine**

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**Statement of Purpose**

Central Maine Community College (CMCC) and Saint Joseph's College of Maine (SJC) have entered into this transfer articulation agreement. The purpose of this agreement is to facilitate student academic transfer and provide a smooth transition from a two-year community college to a four-year college. It is recognized that this agreement shall describe the required program of study at CMCC for admission eligibility to SJC and the Baccalaureate Degree Program indicated.

**Terms and Conditions of Academic Credit Transfer**

**To:** **Online Bachelor of Science in Business Administration**  
(Name of SJC Academic Program/Degree)

**From:** **Associate in Science in Business Transfer**  
(Name of CMCC Academic Program/Degree)

The evaluation and transfer of earned college credits shall be in compliance with state and federal education policies and institutional and academic program accreditation standards pertaining to undergraduate academic transfer. Current students and graduates who have earned degrees from Central Maine Community College shall be eligible for credit evaluation under the terms of this agreement.

Transfer students will be accorded the same standards and criteria for admission to a major degree sequence as SJC students. All applicants accepted to SJC's Baccalaureate programs must fulfill the graduation requirements of the granting institution as identified in Appendices A, B & C.

- \* Appendix A Contains Admission & Graduation Requirements of the Receiving Institution
- \* Appendix B Contains Side by Side Course Equivalency Tables for the academic program listed above
- \* Appendix C Contains a map of remaining courses to be taken at SJC

Note: The information contained in Appendices A, B, & C is accurate for Catalog Year 2020-2021 and the current transfer equivalency listing. For up to date information please check out our website: [www.sjcme.edu](http://www.sjcme.edu).

### Articulation Implementation and Agreement Review

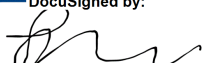
CMCC and SJC, recognizing the importance of providing a seamless coordination process for students, hereby enter into a Transfer Agreement. We, the undersigned, as the representatives of CMCC and SJC, hereby demonstrate our commitment to full implementation of the agreement.

### Signatures to This Agreement

This agreement becomes effective March 2021 and will be reviewed March 2023 for renewal discussion. Each party agrees to notify the other of any program or curriculum changes that take place before the next review as soon as information regarding the changes becomes available.

DocuSigned by:  
  
59C54CA23E354D7...  
Betsy Libby  
Interim President  
CMCC

2/19/2021  
Date

DocuSigned by:  
  
536FF226428643B...  
Lynne F. Robinson  
Associate Vice President and  
Chief Enrollment Officer, SJC

2/19/2021  
Date



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## APPENDIX A

This agreement includes specific requirements for admission into a program, outlines requirements, and indicates which degree or diploma can be used to meet program prerequisites as well as general education, major or program, and graduation requirements.

**Admissions requirements:** Successful completion of the CMCC Associate in Science in Business Transfer (AS BUS). The program must have been completed with a minimum cumulative GPA of 2.0 on a 4.0 scale. CMCC graduates need to submit an application and official transcripts from CMCC, as well as official transcripts from any other educational institutions previously attended.

**Transfer credit:** CMCC AS BUS graduates accepted at SJC will receive academic credit for all College level courses that were successfully completed with a letter grade of C or better. Non-credit or remedial courses will not be accepted for transfer credit and/or graduation requirements. Prerequisite and/or general education courses required for the Bachelor of Science in Business Administration may be transferred from CMCC, other accredited institutions, or taken at SJC if not already completed. Twenty-five percent (a minimum of 30 credits) of the identified course requirements must be completed at SJC. See 'SJC Residency Requirement' section. *All transcripts will be reviewed on an individual basis.*

**Requirements for the Bachelor of Science in Business Administration:** Remaining required coursework is listed in Appendix C. Baccalaureate degree candidates within the Online Division must maintain a cumulative quality-point average of at least 2.0 on a 4.0 scale, and an average of at least 2.0 or higher in their specialization, major, and/or minor to qualify for graduation. All required courses must be passed. Otherwise, the course must be taken again. Students are allowed one repeat attempt for courses that were completed unsuccessfully. When students have a choice of several courses within a requirement area (e.g., must take two courses from a list of six), and fails one of those courses, they may choose another course from the list of applicable courses instead of repeating the one previously failed.

**SJC Residency Requirement:** At minimum, thirty (30) credits of a student's baccalaureate course load must be completed at SJC; at least eighteen (18) of those must be within the student's major.

**Additional Institutional Contact Information:**

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Interim Department Chair (Central Maine Community College)

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Associate Director of Online Admissions (Saint Joseph's College of Maine)

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## APPENDIX B

*Courses represented in italics are required. If classes in italics in Appendix B are **not** taken as part of the AS in Business Transfer degree at CMCC, the sequence represented in Appendix C cannot be observed.*

*Students must complete each CMCC course with a C or better for the class to be eligible for transfer.*

CMCC AS in Business Transfer Courses			SJC Online BSBA Equivalencies		
Course	Title	Credits	Course	Title	Credits
<b>Semester I</b>					
BCA ____	BCA 120 or higher	3		Business Elective	3
BUS 100	Understanding Business	3		Business Elective	3
ENG 101 <b>OR</b> ENG 105	College Writing or College Writing Seminar	3 or 4	EH 106	English Composition I	3 or 4
ACC 210	Principles of Accounting I	3		Business Elective	3
Elective	Diversity/Ethical Reasoning: <i>PHI 111 – Introduction to Ethics</i>	3	PH 200	Human Nature and Ethics	3
<b>Semester II</b>					
ACC 212	Principles of Accounting II	3	AC 210	Financial Accounting	3
COM 100	Public Speaking	3		Art, Creativity & Self-Knowledge Elective	3
Science w/Lab	<i>BIO 110 &amp; BIO 111 – Fundamentals of Environmental Science</i>	4	ES 101	Introduction to Environmental Science	3 + 1GE
MAT 135	Statistics	3		Math Elective	3
ENG 201 <b>OR</b> ENG 220	Technical Writing <b>OR</b> Business Communication	3		Art, Creativity & Self-Knowledge Elective	3
<b>Semester III</b>					
BUS 124	Legal Environment of Business	3	BA 301	Business Law I	3
ECO 201	Macroeconomics	3	BA 202	Introduction to Macroeconomics	3
MAT 122	College Algebra	3		General Elective	3
Elective	Humanities: <i>MUST TAKE PHI OR REL COURSE</i>	3		Philosophy or Theology Elective	3
Elective	General Education: <i>ENG 221 – Advanced Composition &amp; Research</i>	3	EH 107	English Composition II	3
<b>Semester IV</b>					
ECO 202	Microeconomics	3	BA 201	Introduction to Microeconomics	3
BUS 215	Principles of Marketing	3	MK 201	Introduction to Marketing	3
BCA 246 <b>OR</b> Elective	Database Management <b>OR</b> General Education Elective	3		General Elective	3
Elective	<i>BUS 110 – Principles of Supervision</i>	3	MG 101	Introduction to Management	3
Elective	<i>BUS 260 – Business Finance</i>	3	FI 301	Business Finance	3
<b>Total credits</b>		<b>61 or 62</b>	<b>Total credits accepted</b>		<b>61 or 62</b>

## APPENDIX B (Continued)

Additional Courses that can be taken at CMCC			SJC Equivalencies		
Course	Title	Credits	Course	Title	Credits
	Two 3-Credit College Level (HIS) History, (PHI) Philosophy, and/or (REL) Religion courses	6		History, Philosophy and/or Theology Electives	6
	Any 3-Credit College Level (HIS) History	3		History Elective	3
	Any 3-Credit College Level Course(s)	19 or 20*		General Elective(s)	19 or 20*
<b>Total Credits</b>		<b>28 or 29</b>	<b>Total Credits</b>		<b>28 or 29</b>
<b>Total CMCC credits</b>		<b>90</b>	<b>Total Credits Transferring to SJC</b>		<b>90</b>

\*The amount of additional general elective credits needed to reach a total of 90 transfer credits (the maximum allowed) depends on whether ENG 101 or ENG 105 was taken. If ENG 101 was taken, the student has room for 20 general elective credits. If ENG 105 was taken, the student has room for 19 general elective credits.

## APPENDIX C

### Remaining SJC Degree Requirements

For students in CMCC AS in Business Transfer transferring to SJC Online BSBA

Assumes students complete recommended courses at CMCC as listed in Appendix B.

Year Three Fall (Sept. term) *			Year Three Winter (Dec. term) *		
Course		Credit	Course		Credit
BA 306	Business Ethics	3	ACC 211	Managerial Accounting	3
MG 302	Human Resource Management	3	TH 120	Embracing the Mercy Tradition	3
	Business Elective	3		Nature & Society Elective	3
<b>Semester Credits</b>		<b>9</b>	<b>Semester Credits</b>		<b>9</b>

Year Three Spring (March term) *			Year Three Summer (June term) *		
Course		Credit	Course		Credit
BA 350	Management Information Systems for Managers	3	MG 410	Strategic Management	3
	Nature & Society Elective	3	MG 309	Organizational Behavior	3
<b>Semester Credits</b>		<b>6</b>	<b>Semester Credits</b>		<b>6</b>

**Total SJC credits: 30**

**Total CMCC credits: 90**

**Total CMCC and SJC credits: 120**

**Total time to finish BSBA at SJC following plan above: 1 year from start\***

\*This timeline can be delayed or accelerated depending on the student's course load per term at SJC