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Student Federal Direct Subsidized/Unsubsidized Loan Instructions

Your financial aid award letter includes a Federal Direct Subsidized and/or a Federal Direct Unsubsidized Loan. Prior to the College loan processing, the student borrower **must** complete the Loan Entrance Counseling and the Master Promissory Note (MPN) by following these steps:

Step 1 – Sign and date your financial aid award letter and return it to the Financial Aid Office.

Go to www.studentloans.gov, and click on the Green “Sign In” button to start

Step 2 – Complete Entrance Counseling,
SELECT “Complete Entrance Counseling” and follow prompts

Step 3 – Complete/sign a Master Promissory Note (MPN)
SELECT “Subsidized/Unsubsidized Loan”
COMPLETE the required responses, review the form, and submit. Do not exit the site until you see the “congratulations” message. You may print the promissory note at that point for your records. We do not need a copy.

Nursing Student Loan

If your award letter includes a Nursing Loan, you will receive loan documents in August via US Mail from the Financial Aid Office. These documents must be signed and returned with your original signature. Detailed instructions will be included.